



MOBILE PHONE POLICY

Rationale:

- Mobile phones are an important modern day communication tool, however they can easily be improperly used, lost or damaged and must therefore be effectively managed.
- The staff at Cana Catholic Primary School recognise that many students own a mobile phone.
- We also recognise that some families request that their child/ren bring a mobile phone to school for before and after school safety/security reasons.
- Our core business of teaching and learning needs to be conducted in an environment free from unnecessary distractions or disruptions. Therefore the school strongly discourages students from bringing mobile phones and electronic devices to school.
- The school is prepared to allow mobile phones on the premises but only within the guidelines of the policy as stated below.

Aims:

- To utilise the benefits of mobile phones whilst managing the problems they can potentially cause.

Implementation:

A. Staff:

- Except in urgent or exceptional situations, electronic devices need to be switched off or put on 'silent' mode.
- Mobile phone use is not permitted during teaching time, while on yard duty or during meetings. (Staff may need access during excursions and/or camps).

B. Students:

- Students are not to bring personal mobile phones to school unless permission from the principal has been successfully sought by parents who have outlined the health, safety or personal reasons that justify the student being in possession of a mobile phone.
- Mobile phones brought to school, once permission has been given by the principal, must be brought to the office upon arrival at school and collected when the student leaves to go home.
- The school does not except responsibility for lost or damaged student mobile phones.
- Student's mobile phones must not be brought to classes, meetings, assemblies or similar organised activities.
- Students misusing personal mobile phones at school or causing a nuisance will be brought to the attention of the principal.
- The principal may revoke a student's privilege of bringing or using mobile phones whilst at school.

C. Parents and Community Members:

- At all official school functions, during meetings or when assisting in classrooms mobile phones should be switched off or put on 'silent'.
- Visitors are asked to use phone calls outside teaching and learning areas.

This policy was last reviewed in 2019.