



SCHOOL NEWSLETTER

Parish Priest

Fr Maurie Cooney

Principal

Mrs Carmen Blatti

principal@canahillside.catholic.edu.au

Deputy Principal / Faith and Mission / ICT / Administration/

Mrs Lina Vermeulen

Lina.vermeulen@canahillside.catholic.edu.au

Deputy Principal / Curriculum Coordinator / Learning Diversity

Mrs Liz Cutajar

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Child Safety Officer / Wellbeing Leader

Mr Brett Grealy

brett.grealy@canahillside.catholic.edu.au

Accounts / Finance

Mrs Trudy Milligan

Trudy.milligan@canahillside.catholic.edu.au

Administrators

Mrs Carla Doherty,

Mrs Christina Theodosiou and

Ms Nadia Loterzo

Office.staff@canahillside.catholic.edu.au



We respectfully acknowledge the Wurundjeri People of the Kulin Nation, who are the Traditional Owners of the land on which Cana School stands in the suburb of Hillside. We pay our respect to their Elders past, present and emerging.



TERM 4 ISSUE 10 Friday 8th December, 2023

What a wonderful time of year, I just love the joy that Christmas brings. I am so proud of the staff and students at Cana, they all put on a star performance on Wednesday night during the Cana Christmas Carols. Next week brings us to our last week for the 2023 school year, Grade 6 students will be joining us for the last day on Thursday and the P-5 students will be finishing school on Friday 15th December at 1pm.

This week we light the second candle for Advent. This candle symbolizes Faith, a reminder of Mary and Joseph's journey to Bethlehem.

Second Week of Advent - Joy

Heavenly Father,

This third week of Advent, let us remember that the good news of Jesus' birth has the power to bring us great joy this Christmas season.

Our joy isn't dependent on what is going on in our life, in our world, or the people that we are with.

It doesn't depend on the gifts we give or the gifts we find under the tree.

No earthly thing can ever give us complete joy. Our joy comes from you.

That joy that flooded the hearts of the shepherds, the angels, the wise men, the hosts of heaven, and Mary and Joseph is the joy that still has the power to overwhelm our hearts with rejoicing.

Amen



Dates for your Calendar

Term 4, 2023

Monday 11th December	Grade 6 Graduation at Emmaus Church at 6pm
Wednesday 13th December	Grade 6 Celebration Day
Thursday 14th December	Grade 6 students finish at 2pm
Friday 15th December	Grade Prep - 5 students finish term 4 at 1pm Children can come to school dressed in Christmas Colours - see flyer

Term 1, 2024

Thursday 1st February	Term 1 Start Date - Prep to Grade 6 - 8.45am start
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Celebrations

Throughout 2023 a couple of our wonderful teachers celebrated some joyful occasions, we would like to share this news with our school community. Ennamarie Scordo (Guirlanda) from 6S celebrated her marriage on 12th March, Jake Shembri from 6J got married on 1st April and Sarah Loos from 3L celebrated her marriage on the 25th November.

We have also welcomed two new members to our Cana family. Stephanie Belcastro gave birth to her son Xavier on 29th October. Alex O'Shea has also given birth to a baby boy Hudson on December 1st. Mum and baby are all keeping well.

Please join us in congratulating these families on their special and happy news.

Before and After School Care.

We have taken on a new partnership with "TheirCare" for our Before and After School Care. All families are invited to join the Webex information session on Tuesday 12th December at 6:30pm. To join the Webex [click here](#)

The flyer features the TheirCare logo at the top left with the tagline "Where Kids love to be!". A central banner reads "You are invited to learn about TheirCare!". Below this, it states "Exceptional Before & After School Care & Amazing School Holiday Programs are coming to..". The school name "Cana Catholic Primary School" is prominently displayed. The bottom section is divided into three areas: "WHERE" (Held Via Webex, Link: [click here](#), Meeting ID: 2550 576 6866, Passcode: hmt3CrmZ5A6), "WHEN" (Date: Tuesday 12th of December, Time: 6:30pm), and "Join here!" (MORE INFO theircare.com.au or call 1300 072 410). A QR code is provided for joining the session. The flyer is decorated with photos of children and colorful graphics.

2024 Staff Changes

We will be saying goodbye to some amazing teachers and colleagues at the end of the year. We would like to thank them all for their hard work, dedication and great memories they have shared with us during their time at Cana Primary School.

We wish them all the very best for what the future will bring and know that God will bless them with all that they do and give, as they have given to our school community.

- **Stephanie Belcastro** - Maternity Leave

- **Alex O'Shea** - Maternity Leave

- **Sarah Loos** - **Ally Curnow**

We would like to welcome five new staff members who will be joining our wonderful teaching team.

- Breanna Cavallaro

- Olivia Grieve

- Jenson Micallef

- Stephanie Bonello

- Cassandra Scott

Teacher	Class	Teacher	Class
Louisa Canturi	Prep C	Mikaela Cassar	Prep M
Kate Johns	Prep J	Natalina Raso	Prep R
Agatha Caruana	1C	Tanisha Calleja	1T
Olivia Grieve	1G	Narelle Watson	1W
Breanna Cavallaro	2C	Ewa Tripptree	2T
Jenson Micallef	2M	Stephanie Bonello	3B
Tom Kulczynski	3K	Doreen Micallef	3M
Cassandra Scott	4C	Shelley Shein	4S
Taylah Hili	5H	Lia Surace	5S
Ennamarie Guirlanda	6G	Jake Schembri	6S

Cana Christmas Concert



Grade 6 2024

If your child is in Grade 5 this year and in Grade 6 in 2024, you can now order their Bomber Jacket by clicking on this [link](#).



GRADWEAR 2024

COMMEMORATE YOUR TIME AT
CANA CATHOLIC PRIMARY SCHOOL WITH A

PERSONALISED BOMBER JACKET

\$61.00
EACH

EXCLUSIVE TO YEAR 6 STUDENTS

ONLINE ORDERS ONLY. DELIVERY FROM TERM 2, 2024.
ORDER CUT-OFF - 14TH JANUARY, 2024.

VISIT PSW.COM.AU



CANA CATHOLIC PRIMARY SCHOOL

A.B.N. 72 007 642 368

46 Banchory Avenue HILLSIDE Victoria 3037

Phone (03) 8390 9200

www.canahillside.catholic.edu.au

Cana Catholic Primary School has a commitment to the care, safety and wellbeing of children.

NOTICE OF 2024 SCHOOL FEES

24th November 2023

Dear Parents & Guardians

The Cana Catholic Primary School Fee and Levies for the 2024 School Year will be as follows:

<u>Description</u>	<u>1 Child Family</u>	<u>2 Child Family</u>	<u>3 Child Family</u>	<u>4 Child Family</u>
Family Fee	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
Grounds Maintenance Levy	\$400.00	\$400.00	\$400.00	\$400.00
Building Levy	250.00	250.00	250.00	250.00
Levies per Student				
Educational/Curriculum Levy	\$455.00	\$910.00	\$1,260.00	\$1,680.00
Excursion Levy	\$125.00	\$250.00	\$1,365.00	\$1,820.00
Technology Levy	\$505.00	\$1,010.00	\$1,515.00	\$2,020.00
TOTAL 2024 School Fees	\$3,235.00	\$4,320.00	\$5,405.00	\$6,490.00

In 2024, the School Fee *per Family* will be \$2,150.00 *plus* Levies *per Student* of \$1,085.00

Levies per Student: Education/Curriculum Levy of \$455.00

Excursion Levy of \$125.00

Technology Levy of \$505.00

(Yr 5 & 6 students only) Sport Levy of \$130.00

(Yr 3, 4 & 6 students only) Sacramental Levy of \$50.00

Please Note: Grade 6 Students Only - Camp costs will be invoiced during Term 1, 2024

All school fee payments required to be paid directly to the Cana school bank account. Please quote your unique 6 digit Account Code as reference

BSB: 083 347

Account Number: 563 101 059

EARLY PAYMENT DISCOUNT – for School Fees paid in full before 28th March 2024 (End of Term 1, 2024)

\$50 Early Payment Discount is available to families who choose to pay their school fee account in full ***before the end of Term 1.***

If paying 2024 school fees in full by the end of Term 1, please reduce your full account payment by \$50

Alternatively, Families paying by regular instalments throughout the year must comply with the following payment due dates:

PAYMENT DUE DATES

Due Date: 28th March 2024

Due Date: 28th June 2024

Due Date: 20th September 2024

AMOUNT REQUIRED TO BE PAID

25% of annual Fee & Levies paid by end of Term 1, 2024

75% of annual Fee & Levies paid by end of Term 2, 2024

Balance paid in full no later than end Term 3 2024

Families can choose to pay school fees by regular instalments either Weekly, Fortnightly, or Monthly

School Fees must be paid in full no later than end of Term 3, 2024

If required, School Fee Payment Plans need to be arranged with the School Bursar at the commencement of Term 1, 2023.

An appointment is required to arrange a Payment Plan Meeting. Please telephone the School Office on 8390 9200 if you require a Payment Plan appointment.

Mrs Carmen Blatti
Principal



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NOTICE OF 2024 SCHOOL FEES

Payment Requirement Schedule

To ensure that you maintain your payment schedule, please refer to the table below as a guide, to assist with identifying the required level of payment required for your family structure.

Students per Family	Annual Fee/Levies	Early Full Payment Discount Criteria		Payments by Instalments per Term Due Dates		
		Early Payment Discount *	Payment required by 28/03/2024 *	25% of the annual charge to be paid by End Term 1 28 th March 2024	75% of the annual charge to be paid by End Term 2 28 th June 2024	Balance Due no later than 20 th September 2024
1 child family	\$3,235.00	-\$50.00	\$3,185.00	\$808.75	\$2,426.25	\$808.75
2 child family	\$4,320.00	-\$50.00	\$4,270.00	\$1,080.00	\$3,240.00	\$1,080.00
3 child family	\$5,405.00	-\$50.00	\$5,355.00	\$1,351.25	\$4,053.75	\$1,351.25
4 child family	\$6,490.00	-\$50.00	\$6,440.00	\$1,622.50	\$4,867.50	\$1,622.50

If paying by instalments, please consider the level of payment required by each due date. If a Payment Plan is required, please contact the Cana Catholic Primary School Front Office to arrange for a private meeting with our School Bursar to discuss Payment Plan Options. Payment Plans provide maximum benefit when arranged early during Term 1.

School Fees for 2023

Reminder:- Families this is a reminder that the **Balance** of the annual school fee and levies is due to be paid now.

Our school fee payment method is by Electronic Funds Transfer (EFT) deposited directly to the school bank account. Leadership undertook a review of our cash handling procedural requirements following new cash deposit limitations introduced by the National Australia Bank (NAB) together with consideration for staff personal safety whenever conducting school matters offsite. For this reason, school fee cash payments are no longer accepted at the front office.

School fees can still be paid by cash as a direct deposit to the Cana school bank account either at your bank or by use of an Automated Teller Machine (ATM). The Cana Catholic Primary School bank account is:

BSB: 083 347

Account No: 563 101 059

Reference: Please quote your **Account Code** and **Surname** to identify your payment



Christmas Celebration Day

Dear Friends,

On December the 15th we are celebrating Christmas
by wearing Christmas clothes.

Some clothing items you might wear are: Christmas
colours, Christmas hat, Christmas top. (Please wear
runners for safety reasons)

Let's all have a fun day together!



Child Safe Standard 9

Physical and online environments promote safety and wellbeing while minimising the opportunity for children and young people to be harmed.

- Students learn about Cyber Safety through 'Inform & Empower'.
- As a part of this program, they participate in live online sessions.
- School staff also receive professional development to be aware of the latest information and best practice to keep children safe online.



Child Safe Standard 10

Implementation of the Child Safe Standards is regularly reviewed and improved.

- We regularly review school policies and procedures regarding the Child Safe Standards. We consult with the school community, where appropriate.
- As part of our School Review, we must provide evidence that all 11 standards are being met.



Child Safe Standard 11

Policies and procedures document how the organisation is safe for children and young people.

- All staff at Cana are committed to follow the procedures outlined in the Child Safe Policy and other related Student Wellbeing policies.
- These policies are available through the school website and are easy to access and understand.



Product Safety Recall

At Cana's 2023 Father's Day stall we sold the "**LED Flashlight Rechargeable Strobe Torch with strap**". If your child purchased one for you or your loved ones, can you please make sure that you **discard the charging cable IMMEDIATELY**. The USB cable may overheat and pose as a **FIRE RISK**.

Please come and see us at the office and we will provide you with a replacement cable. Please pass on this message to family and friends and make sure they are advised of this message.

Thank you for your understanding.



PRODUCT SAFETY RECALL

DO YOU OWN THIS PRODUCT?

- "LED Flashlight Rechargeable Strobe Torch with strap" sold by Moon and Back™.
- Contents of packaging: Torch with Micro USB cable included - 18cm.

WHY THE PRODUCT IS RECALLED: The supplied **USB cable** is unsuitable for use in chargers with currents exceeding 1A (including fast chargers, or high power chargers). If used with chargers with currents exceeding 1A, the USB cable may overheat and pose a **FIRE RISK**.





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Cana Catholic Primary School has a commitment to the care, safety and wellbeing of children.

The Child Safe Standards

The safety of each child at Cana is of the utmost importance. It is our duty of care to ensure each child feels safe within all environments including school, home, and the community.

To comply with the [Ministerial Order No. 1359 – Implementing the Child Safe Standards](#), Cana is required to meet the Child Safe Standards 1-11. Below is an outline of each Child Safe standard. More information on each standard can be found here: [The 11 Child Safe Standards](#)

Standard 1: To establish a culturally safe environment in which the diverse and unique identities and experiences of Aboriginal children and young people are respected and valued.

Standard 2: Child safety and wellbeing are embedded in organisational leadership, governance, and culture.

Standard 3: Children and young people are empowered about their rights, participate in decisions affecting them and are taken seriously.

Standard 4: Families and communities are informed and involved in promoting child safety and wellbeing.

Standard 5: Equity is upheld, and diverse needs respected in policy and practice.

Standard 6: People working with children and young people are suitable and supported to reflect child safety and wellbeing values in practice.

Standard 7: Processes for complaints and concerns are child focused.

Standard 8: Staff and volunteers are equipped with the knowledge, skills, and awareness to keep children and young people safe through ongoing education and training.

Standard 9: Physical and online environments promote safety and wellbeing while minimising the opportunity for children and young people to be harmed.

Standard 10: Implementation of the Child Safe Standards is regularly reviewed and improved.

Standard 11: Policies and procedures document how the school is safe for children and young people.

In future editions of the newsletter, each Child Safe Standard will be explored in further detail with examples of how it is implemented at Cana.

Parents/Families,

Parents we all need to be in partnership and to always be respectful of each other during all interactions - face to face or on social media. We are role models for our children and need to be reflective of our communications and actions.

If there are any concerns please see your child's classroom teacher as the first point of contact, or you can contact the Principal on principal@canahillside.catholic.edu.au



Child Safety Code of Conduct

Safeguarding Children and Young People Code of Conduct

Acceptable behaviours

All MACS Board members, MACS Board committee members, School Advisory Council members, the Principal and all our other staff, volunteers, contractors, parent community and clergy at Cana are responsible for supporting the safety of children by:

- adhering to the school's child-safe policy and upholding the school's statement of commitment to child safety, at all times
- taking all reasonable steps to protect children from abuse
- treating everyone in the school community with respect
- taking into account the needs of all children and students
- listening and responding to the views and concerns of children – particularly if they are telling you that they or another child has been abused or that they are worried about their safety/the safety of another child
- promoting the cultural safety, participation and empowerment of Aboriginal and Torres Strait Islander children (for example, by never questioning an Aboriginal or Torres Strait Islander child's self-identification)
- promoting the cultural safety, participation and empowerment of children with culturally and linguistically diverse backgrounds (for example, by having a zero-tolerance for discrimination)
- promoting the safety, participation and empowerment of children with a disability (for example, during personal care activities)
- ensuring as far as practicable that adults are not alone with a child
- reporting any allegations of child abuse to the school's leadership (or child safety officer if the school has appointed someone to this role)
- understanding and complying with all reporting obligations as they relate to mandatory reporting and reporting under the *Crimes Act 1958* (Vic.)
- understanding and complying with all obligations as they relate to the reportable conduct scheme including reporting allegations of reportable conduct in accordance with the school's reportable conduct policy
- reporting any child safety concerns to the school's leadership (or child safety officer if the school has appointed someone to this role)

- ensuring as quickly as possible that the child is safe if an allegation of child abuse is made
- reporting to the Victorian Institute of Teaching (VIT) any charges, committals for trial or convictions in relation to a sexual **offence** by a registered teacher, or specific allegations or concerns about a registered teacher
- ensuring they comply with any and all applicable professional or occupational codes of conduct.

Unacceptable behaviours

All MACS Board members, MACS Board committee members, School Advisory Council members, the Principal and all our other staff, volunteers, contractors and clergy at Cana must not:

- ignore or disregard any suspected or disclosed child abuse. This includes but not limited to – physical / mental abuse, neglect and any form of maltreatment by an adult which is threatening to a child.
- develop any special relationships with children that could be seen as favouritism (for example, the offering of gifts or special treatment for specific children)
- exhibit behaviours with children which may be construed as unnecessarily physical (for example, inappropriate sitting on laps)
- put children at risk of abuse (for example, by locking doors)
- initiate unnecessary physical contact with children or do things of a personal nature that a child can do for themselves (for example, toileting or changing clothes)
- engage in open discussions of a mature or adult nature in the presence of children (for example, personal social activities)
- use inappropriate language in the presence of children
- express personal views on cultures, race or sexuality in the presence of children
- discriminate against any child, including because of age, gender, race, culture, vulnerability, sexuality, ethnicity or disability
- work with children while under the influence of alcohol or illegal drugs
- have contact with a child or their family outside school without the school leadership's or child safety officer's (if the school has appointed someone to this role) knowledge and/or consent or the school governing authority's approval (for example, unauthorised after-hours tutoring, private instrumental/other lessons or sport coaching); accidental contact, such as seeing people in the street, is appropriate
- have any online contact with a child (including by social media, email, instant messaging) or their family unless necessary (for example, providing families with eNewsletters or assisting students with their schoolwork)
- use any personal communication channels/devices such as a personal email account
- exchange personal contact details such as phone numbers, social networking sites or email addresses
- photograph or video a child without the consent of the parents, guardians or carers
- consume alcohol or drugs at school or at school events in the presence of children.



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NOTICE OF 2023 SCHOOL FEES

2nd December 2022

Dear Parents & Guardians

The Cana Catholic Primary School Fee and Levies for the 2023 School Year will be as follows:

<u>Description</u>	<u>1 Child Family</u>	<u>2 Child Family</u>	<u>3 Child Family</u>	<u>4 Child Family</u>
Family Fee	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
Grounds Maintenance Levy	\$200.00	\$200.00	\$200.00	\$200.00
Building Levy	150.00	150.00	150.00	150.00
<u>Levies per Student</u>				
Educational/Curriculum Levy	\$420.00	\$840.00	\$1,260.00	\$1,680.00
Excursion Levy	\$125.00	\$250.00	\$375.00	\$500.00
Technology Levy	\$400.00	\$800.00	\$1,200.00	\$1,600.00
<u>TOTAL 2023 School Fees</u>	<u>\$2,795.00</u>	<u>\$3,740.00</u>	<u>\$4,685.00</u>	<u>\$5,630.00</u>

In 2023, the School Fee **per Family** will be \$1,850.00 **plus** Levies **per Student** of \$945.00

Levies per Student: Education/Curriculum Levy of \$420.00
Excursion Levy of \$125.00
Technology Levy of \$400.00

(Yr 5 & 6 students only) Sport Levy of \$100.00

(Yr 3, 4 & 6 students only) Sacramental Levy of \$20.00

Please Note: Grade 6 Students Only - Camp costs will be invoiced during Term 1, 2023

New Levy School Building Levy \$150.00 per family

EARLY PAYMENT DISCOUNT – for School Fees paid in full before 8th April 2023 (End of Term 1, 2023)

\$50 Early Payment Discount is available to families who choose to pay their school fee account in full **before the end of Term 1**.

If paying 2023 school fees in full by the end of Term 1, please reduce your full account payment by \$50

Alternatively, Families paying by regular payment instalments throughout the year must comply with the following payment due dates:

PAYMENT DUE DATES

Due Date: 6th April 2023

Due Date: 23rd June 2023

Due Date: 15th September 2023

AMOUNT REQUIRED TO BE PAID

25% of annual Fee & Levies paid by end of Term 1

75% of annual Fee & Levies paid by end of Term 2

Balance paid in full no later than end Term 3 2023

Families can choose to pay school fees by regular instalments either Weekly, Fortnightly, or Monthly

School Fees must be paid in full no later than end of Term 3, 2023

If required, School Fee Payment Plans need to be arranged with the School Bursar at the commencement of Term 1, 2023.

An appointment is required to arrange a Payment Plan Meeting. Please telephone the School Office on 8390 9200 if you require a Payment Plan appointment.

Mrs Carmen Blatti
Principal

M:\1. 2023 Admin\2023 ADMIN\2023 Notice of School Fees\NOTICE OF 2023 SCHOOL FEES.docx

Camps Sports and Excursion Fund Applications

The Camps, Sports and Excursions Fund (CSEF) provides financial support to eligible families so students can attend school camps, outdoor education and sporting programs, as well as incursions and excursions. If you have not applied for CSEF and hold a currently valid Healthcare Card, or if you have an existing card and a new child is joining Cana, please let the office know.



Cana is committed to the Safety and Wellbeing of our students

School Hours

Music starts at 8:42am

Monday 8:45am – 3:15pm
 Tuesday 8:45am – 3:15pm
 Wednesday 8:45am – 3:15pm
 Thursday 8:45am – 3:15pm
 Friday 8:45am – 3:15pm

Recess 10.45am – 11.15am

Lunch 1.00pm – 1.50pm

Mass Times

Saturday

Sacred Heart 5:00pm
 Emmaus 6:30pm

Sunday

Sacred Heart
 8:00am,
 10:30am,
 11:30am

Emmaus
 9:00am

Parish Office / Presbytery

Secretary Margaret
 T: 9366 2146
 F: 9366 9876

NO Second Hand Uniform

Sales

Due to the need for social distancing and other COVID safety measures, we cannot currently offer second-hand uniforms. We will advise when this returns and in the meantime recommend contacting your PSW outlet for uniform enquiries.



School Website

To watch videos from the website, the password you will need is:

PASSWORD:

CanaVids



Mobile Phone App

We advise all families to download this App as this is our form of communication.



OshClub is our Before & After School Care Program. Children need to be registered before they attend.

We advise all families to register their child/ren (registration is free).

OSH Program Numbers:

Mobile: 0478 022 320

Head Office: 1300 395 735

Cana Bank Account

For EFT payments, please ensure you reference your

SURNAME and your

6 – digit family ID

BSB: 083 347

Account: 563 101 059