



# SCHOOL NEWSLETTER

## **Parish Priest**

**Fr Maurie Cooney**

## **Principal**

**Mrs Carmen Blatti**

principal@canahillside.catholic.edu.au

**Deputy Principal / Faith and Mission / ICT / Administration/**

**Curriculum Grades 3-6**

**Mrs Lina Vermeulen**

Lina.vermeulen@canahillside.catholic.edu.au

**Deputy Principal /**

**Learning Diversity /**

**Curriculum Grades P-2**

**Mrs Liz Cutajar**

elizabeth.cutajar@canahillside.catholic.edu.au

**Child Safety Officer /**

**Wellbeing Leader /**

**Maths Leader**

**Mr Brett Grealy**

brett.grealy@canahillside.catholic.edu.au

**Accounts / Finance**

**Mrs Trudy Milligan**

Trudy.milligan@canahillside.catholic.edu.au

**Administrators**

**Mrs Carla Doherty,**

**Mrs Christina Theodosiou and**

**Ms Nadia Loterzo**

Office.staff@canahillside



We respectfully acknowledge the Wurundjeri People of the Kulin Nation, who are the Traditional Owners of the land on which Cana School stands in the suburb of Hillside.

We pay our respect to their Elders past, present and emerging.



## TERM 2 ISSUE 1 Friday 19th April, 2024

Hope everyone enjoyed a peaceful break with loved ones during the Term 1 school holidays. We've had an exciting and busy first week back interviewing for our 2025 Prep enrolments. If you have a child who is due to start prep next year can you please let the office know and we will try and organise an interview time for you.

### [Back to School Prayer](#)

*A back to school prayer for children Dear Father God, Thank you for holiday times For freedom, family and friends. Help me to keep these happy times in my heart. I am excited to start school.*

*To spend time with my teacher and class friends. Help me to settle back into this new year! Help me to learn, to grow in confidence And to have lots of fun.*

*Amen.*



*(a school prayer for children to say)*

# Dates for your Calendar




## Term 2, 2024

Monday 22nd April	Meeting P&F Staff Room 7.00 pm
Thursday 25th April	School Closed - Anzac Day
Wednesday 1st May	Morning Prayer with Carmen in the library 8:45am to 9:00 am
Wednesday 8th May	Family Picnic on the Oval - 12:30-1:30pm (Weather Permitted) flyer below
Friday 10th May	Mothers Day Stall
Monday 13th May	Mother's Day Morning in the classroom, 9:00 am - 9:45 am. High Tea for the Mothers in the Hall from 9:45 am to 10:30 am
Monday 20th May	School Closed - Parent / Teacher Meetings
Wednesday 22nd May	School Advisory Council Meeting - 6.00 pm
Friday 7th June	Feast Day of Sacred Heart of Jesus - Sacred Heart Parish Primary School Celebrates 70th year Anniversary
Monday 10th June	School Closed - King's Birthday
Friday 28th June	End of Term 2 - 1.00 pm finish

## Term 3, 2024

Monday 15th July	Start of Term 3
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## 2024 Sacrament Dates

Grade 3 - First Reconciliation	Family Evening Cana School Hall - Tuesday 28th May 5pm & 6pm session Sacrament Evenings - Tuesday 4th June 5pm (3K) & 6:30pm (3B) session Thursday 6th June - 5pm (3M) session	 Reconciliation
Grade 4 - Holy Communion	Family Evening - Tuesday 16th July 5pm & 6pm session Sacrament Day - Saturday 27th July 11:30am (4S) & 1:00pm (4C) session	 First Communion
Grade 6 - Confirmation	Family Evening - Tuesday 16th April 5pm & 6pm Session Sacrament Day - Sunday 28th April 1:30pm (6G) & 3:30pm (6S) session	

## Mass Times - Term 2

Mass at Cana is celebrated in year levels and occasionally on Holy Days of Obligation we will have whole school masses as we come together as a community to celebrate the Eucharist. Below is our last mass for Term 2. All families are welcome to attend.

Date	Class hosting the Mass
Tuesday 23rd of April	2T
Tuesday 7th of May	4C
Tuesday 21st May	1T
Tuesday 4th June	5H
Tuesday 18th June	Prep R & M

## 2025 Enrolments

Reminder to all families, **it is crucial** if you have a child who will be joining Cana in 2025 you **MUST** enrol them ASAP, enrolments have CLOSED and we need to finalise our numbers. If you require an enrolment form please contact the school office.

### Cana Car Park

Please remember when entering the Cana Car park each morning (8:30am - 9:00am) and afternoon (3:00 pm - 3:30 pm) please ensure you only perform a right hand turn into the carpark. This will stop the traffic building up around the roundabout at Banchory Ave and Wolviston Ave.

### LATE PASSES

Cana has a duty of care to ensure that all students are safe within the school grounds. Students who arrive at school after the morning bell (8:45am) will be required to obtain a late pass from the office before entering their classroom. Students who arrive after the morning bell and do not obtain a late pass from the office will be directed by the classroom teacher to collect a late pass from the office. This procedure will ensure that attendance rolls and child safety practices are effectively maintained.

A reminder that parents / guardians are required to complete the absentee/late form on the Audiri app if their child/ren are late to school.

### Winter Uniform & Hat Policy

As we are aware Melbourne's weather can be very temperamental. Therefore, there will be a transition period for students to wear the uniform of choice until Friday 26th April.

However it is expected that the correct full uniform be worn. - NO part winter and part summer.

As part of Cana's SunSmart Policy, all students are required to wear their school hat until the end of April.

If your child's hat is at home, can you please ensure they bring it to school tomorrow as they will be needing it for outside play, otherwise our policy of "No Hat, No Play" will apply.

**Full winter uniform is expected from Monday 29th April**

<b>BOYS WINTER</b>	<b>GIRLS WINTER</b>
<ul style="list-style-type: none"><li>• Light blue shirt or skivvy</li><li>• Navy blue trousers</li><li>• Navy socks</li><li>• Maroon jumper with school logo</li><li>• Black leather shoes</li><li>• <b>Blue winter jackets are preferable</b></li></ul>	<ul style="list-style-type: none"><li>• Grey and blue tartan school tunic/skirt OR Navy blue slacks. Navy blue tights with tunic/navy socks.</li><li>• Light blue long sleeve blouse/skivvy.</li><li>• Maroon jumper with school logo.</li><li>• Black leather shoes</li><li>• <b>Blue winter jackets are preferable.</b></li></ul>

## *Morning Prayer*

Mrs Carmen Blatti and/or Mrs Vermeulen will be holding a morning prayer in the library at 8:45am to 9:00am, families are welcome to attend. This is in conjunction with classrooms covering the

**THEME OF PRAYER** in Term 2.

<u>Date</u>
Wednesday 1st May
Wednesday 8th May
Wednesday 15th May
Wednesday 22nd May
Wednesday 29th May
Wednesday 5th June
Wednesday 12th June
Wednesday 19th June
Wednesday 26th June

*All are Welcome*  
Mum, Dad, Children, Grandparents,  
Aunties, Uncles .....

Wednesday

8<sup>th</sup> May

12:30pm – 1:30pm

**Cana**

## **Family Picnic**

**We will be having a Cana Family Picnic on the oval.**

**Date: Wednesday 8<sup>th</sup> May**

**Please join us from 12:30 pm to 1:30pm.**

**Weather Permitting.**

**BYO:- Food, Drinks,**

**Picnic Blanket ...**

**Please do not bring any chairs.**



## **Parents/Families,**

Parents we all need to be in partnership and to always be respectful of each other during all interactions - face to face or on social media. We are role models for our children and need to be reflective of our communications and actions.

If there are any concerns please see your child's classroom teacher as the first point of contact, or you can contact the Principal on [principal@canahillside.catholic.edu.au](mailto:principal@canahillside.catholic.edu.au)



# **Child Safety Code of Conduct**

## **Safeguarding Children and Young People Code of Conduct**

### **Acceptable behaviours**

All MACS Board members, MACS Board committee members, School Advisory Council members, the Principal and all our other staff, volunteers, contractors, parent community and clergy at Cana are responsible for supporting the safety of children by:

- adhering to the school's child-safe policy and upholding the school's statement of commitment to child safety, at all times
- taking all reasonable steps to protect children from abuse
- treating everyone in the school community with respect
- taking into account the needs of all children and students
- listening and responding to the views and concerns of children – particularly if they are telling you that they or another child has been abused or that they are worried about their safety/the safety of another child
- promoting the cultural safety, participation and empowerment of Aboriginal and Torres Strait Islander children (for example, by never questioning an Aboriginal or Torres Strait Islander child's self-identification)
- promoting the cultural safety, participation and empowerment of children with culturally and linguistically diverse backgrounds (for example, by having a zero-tolerance for discrimination)
- promoting the safety, participation and empowerment of children with a disability (for example, during personal care activities)
- ensuring as far as practicable that adults are not alone with a child
- reporting any allegations of child abuse to the school's leadership (or child safety officer if the school has appointed someone to this role)
- understanding and complying with all reporting obligations as they relate to mandatory reporting and reporting under the *Crimes Act 1958* (Vic.)
- understanding and complying with all obligations as they relate to the reportable conduct scheme including reporting allegations of reportable conduct in accordance with the school's reportable conduct policy
- reporting any child safety concerns to the school's leadership (or child safety officer if the school has appointed someone to this role)
- ensuring as quickly as possible that the child is safe if an allegation of child abuse is made

- reporting to the Victorian Institute of Teaching (VIT) any charges, committals for trial or convictions in relation to a sexual **offence** by a registered teacher, or specific allegations or concerns about a registered teacher
- ensuring they comply with any and all applicable professional or occupational codes of conduct.

## Unacceptable behaviours

All MACS Board members, MACS Board committee members, School Advisory Council members, the Principal and all our other staff, volunteers, contractors and clergy at Cana must not:

- ignore or disregard any suspected or disclosed child abuse. This includes but not limited to – physical / mental abuse, neglect and any form of maltreatment by an adult which is threatening to a child.
- develop any special relationships with children that could be seen as favouritism (for example, the offering of gifts or special treatment for specific children)
- exhibit behaviours with children which may be construed as unnecessarily physical (for example, inappropriate sitting on laps)
- put children at risk of abuse (for example, by locking doors)
- initiate unnecessary physical contact with children or do things of a personal nature that a child can do for themselves (for example, toileting or changing clothes)
- engage in open discussions of a mature or adult nature in the presence of children (for example, personal social activities)
- use inappropriate language in the presence of children
- express personal views on cultures, race or sexuality in the presence of children
- discriminate against any child, including because of age, gender, race, culture, vulnerability, sexuality, ethnicity or disability
- work with children while under the influence of alcohol or illegal drugs
- have contact with a child or their family outside school without the school leadership's or child safety officer's (if the school has appointed someone to this role) knowledge and/or consent or the school governing authority's approval (for example, unauthorised after-hours tutoring, private instrumental/other lessons or sport coaching); accidental contact, such as seeing people in the street, is appropriate
- have any online contact with a child (including by social media, email, instant messaging) or their family unless necessary (for example, providing families with eNewsletters or assisting students with their schoolwork)
- use any personal communication channels/devices such as a personal email account
- exchange personal contact details such as phone numbers, social networking sites or email addresses
- photograph or video a child without the consent of the parents, guardians or carers
- consume alcohol or drugs at school or at school events in the presence of children.



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Phone (03) 8390 9200

[www.canahillside.catholic.edu.au](http://www.canahillside.catholic.edu.au)

Canahillside Catholic Primary School has a commitment to the care, safety and wellbeing of children.

## NOTICE OF 2024 SCHOOL FEES

24<sup>th</sup> November 2023

Dear Parents & Guardians

The Canahillside Catholic Primary School Fee and Levies for the 2024 School Year will be as follows:

Description	1 Child Family	2 Child Family	3 Child Family	4 Child Family
Family Fee	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
Grounds Maintenance Levy	\$400.00	\$400.00	\$400.00	\$400.00
Building Levy	250.00	250.00	250.00	250.00
<b>Levies per Student</b>				
Educational/Curriculum Levy	\$455.00	\$910.00	\$1,365.00	\$1,820.00
Excursion Levy	\$125.00	\$250.00	\$375.00	\$500.00
Technology Levy	\$505.00	\$1,010.00	\$1,515.00	\$2,020.00
<b>TOTAL 2024 School Fees</b>	<b>\$3,235.00</b>	<b>\$4,320.00</b>	<b>\$5,405.00</b>	<b>\$6,490.00</b>

In 2024, the School Fee *per Family* will be \$2,150.00 *plus* Levies *per Student* of \$1,085.00

Levies per Student: Education/Curriculum Levy of \$455.00

Excursion Levy of \$125.00

Technology Levy of \$505.00

(Yr 5 & 6 students only) Sport Levy of \$130.00

(Yr 3, 4 & 6 students only) Sacramental Levy of \$50.00

**Please Note: Grade 6 Students Only - Camp costs will be invoiced during Term 1, 2024**

All school fee payments required to be paid directly to the Cana school bank account. Please quote your unique 6 digit Account Code as reference

**BSB: 083 347**

**Account Number: 563 101 059**

### **EARLY PAYMENT DISCOUNT – for School Fees paid in full before 28<sup>th</sup> March 2024 (End of Term 1, 2024)**

\$50 Early Payment Discount is available to families who choose to pay their school fee account in full ***before the end of Term 1.***

If paying 2024 school fees in full by the end of Term 1, please reduce your full account payment by \$50

Alternatively, Families paying by regular instalments throughout the year must comply with the following payment due dates:

#### **PAYMENT DUE DATES**

*Due Date: 28<sup>th</sup> March 2024*

*Due Date: 28<sup>th</sup> June 2024*

*Due Date: 20<sup>th</sup> September 2024*

#### **AMOUNT REQUIRED TO BE PAID**

*25% of annual Fee & Levies paid by end of Term 1, 2024*

*75% of annual Fee & Levies paid by end of Term 2, 2024*

***Balance paid in full no later than end Term 3 2024***

Families can choose to pay school fees by regular instalments either Weekly, Fortnightly, or Monthly

**School Fees must be paid in full no later than end of Term 3, 2024**

If required, School Fee Payment Plans need to be arranged with the School Bursar at the commencement of Term 1, 2024.

An appointment is required to arrange a Payment Plan Meeting. Please telephone the School Office on 8390 9200 if you require a Payment Plan appointment.

**Mrs Carmen Blatti**  
Principal





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## NOTICE OF 2024 SCHOOL FEES

### **Payment Requirement Schedule**

To ensure that you maintain your payment schedule, please refer to the table below as a guide, to assist with identifying the required level of payment required for your family structure.

<b>Students per Family</b>	<b>Annual Fee/Levies</b>	<b>Early Full Payment Discount Criteria</b>		<b>Payments by Instalments per Term Due Dates</b>		
		<i>Early Payment Discount *</i>	Payment required by 28/03/2024 *	25% of the annual charge to be paid by End Term 1 28 <sup>th</sup> March 2024	75% of the annual charge to be paid by End Term 2 28 <sup>th</sup> June 2024	Balance Due no later than 20 <sup>th</sup> September 2024
1 child family	\$3,235.00	-\$50.00	\$3,185.00	\$808.75	\$2,426.25	\$808.75
2 child family	\$4,320.00	-\$50.00	\$4,270.00	\$1,080.00	\$3,240.00	\$1,080.00
3 child family	\$5,405.00	-\$50.00	\$5,355.00	\$1,351.25	\$4,053.75	\$1,351.25
4 child family	\$6,490.00	-\$50.00	\$6,440.00	\$1,622.50	\$4,867.50	\$1,622.50

If paying by instalments, please consider the level of payment required by each due date. If a Payment Plan is required, please contact the Cana Catholic Primary School Front Office to arrange for a private meeting with our School Bursar to discuss Payment Plan Options. Payment Plans provide maximum benefit when arranged early during Term 1.



CATHOLIC REGIONAL COLLEGE  
CAROLINE SPRINGS



# Year 7 2026 *Information Evening*

Wednesday 1 May 2024

7.00pm – 8.00pm

Come along to our Information Evening and meet the friendly staff and students at Catholic Regional College Caroline Springs.

Register today  
[crccs.vic.edu.au](https://crccs.vic.edu.au)





CATHOLIC REGIONAL COLLEGE  
CAROLINE SPRINGS

# Year 7 2026 Information Evening

Catholic Regional College Caroline Springs is excited to extend a warm invitation to you and your child to our Year 7, 2026 Information Evening.

Join us for an information session designed to provide you with all the essential details about the journey that awaits your child as they transition into Year 7.

**Date:** Wednesday 1 May 2024

**Time:** 7.00pm - 8.00pm

**Location:** Catholic Regional College Caroline Springs

- Learn about our comprehensive Year 7 curriculum, tailored to nurture your child's academic growth and personal development.
- Meet our dedicated team of educators who are committed to providing a supportive and enriching learning environment.
- Explore the exciting extracurricular activities, clubs, and opportunities available to Year 7 students.
- Find out how we prioritise your child's wellbeing alongside their academic growth so as to ensure your child reaches their full potential
- Gain insights into our College values, ethos and approach to holistic education, aligned with the teachings of Jesus Christ and the Catholic faith.
- Get answers to any questions you may have about the transition process and how we support students and families.
- Understand the enrolment process and key dates.



Register online via our College website  
[crccs.vic.edu.au](https://crccs.vic.edu.au)



*We acknowledge Australia's First Nation and Torres Strait Islander peoples, the Traditional Custodians of lands, waterways, and skies across Australia.*



## Theme: Creativity and Innovation

This week children created their own pom poms, various origami crafts, designed their own maze out of magnetic connectors. We engaged in various group games of children's choice. We went inside the school library to utilize the space and read books.

## Friendly Reminders

We welcome back all students and families to term 2. It is highly advised to book in your child in advance, to avoid being directed to Theircare waitlist into the session. Our afterschool sessions is in high demands on a Tuesday and Thursdays. Our current service approval limit is 30 children. We thank you for your understanding and cooperation



## Changes to your child's booking

Simply log into your account anytime to make the relevant changes or call us between 6:30am - 9:00pm weekdays on 1300 072 410.

### TIMES

**Before School:** 7:00 - 8:30 AM  
**After School:** 3:15 - 6:00 PM  
**Holidays:** N/A

### CONTACT HEAD OFFICE

 1300 072 410  
 [info@theircare.com.au](mailto:info@theircare.com.au)

### CONTACT SERVICE

 0457 797 014  
 [canacatholic@theircare.com.au](mailto:canacatholic@theircare.com.au)



Dear Parents, Families, and Community.

I would like to take this opportunity to welcome you to TheirCare as the provider for both Before and After School Care at Cana Catholic Primary School.

Our operating hours are 7:00 am to 8:30 am for Before School Care and 3:15 pm to 6:00 pm for After School Care.

During Pupil Free Days, TheirCare will operate a full day care program for children from 7:00 am to 6:00 pm.

We provide an adventurous and stimulating program in a safe environment for all children. During sessions, children develop life skills, friendships, confidence, and creativity through play.

Our values make **SENSE** because they empower children to be their best selves and to have a voice. These values are:

 <b>Safety</b>	 <b>Education</b>	 <b>Nurturing</b>	 <b>Stimulating</b>	 <b>Empathy</b>
Every decision and action is established around the safety of children in our care.	Children learn and experience something new every day and we can foster that in every session.	We create an environment where children experience a sense of belonging and trust.	We motivate and encourage children to be and do their best in an environment where fun is the focus	We listen and we care. Every child is important and has a voice.

We are available for both permanent and casual bookings for both sessions, to register or book please visit our website: <https://theircare.com.au/>

You can always contact our program's mobile on **0457 797 014**.

Your service coordinator will be available during session times to take any calls regarding care. TheirCare Support Office is available during office hours if required on **1300 072 410**.

We are looking forward to seeing you in care soon.

TheirCare Support Team.

# How to Enrol

## GUIDE



Enrolment and bookings are completed online at [www.theircare.com.au](http://www.theircare.com.au) and takes around 15 to 20 minutes.



When doing your child's enrolment there will be some information and documents that you will need on hand to complete the process.

### These include

- 1 Centrelink CRNs for yourself and the child you are enrolling .....
- 2 Credit card or bank account details for direct debit purposes .....
- 3 Emergency contact details in case you are not contactable in an emergency .....
- 4 Authorised nominees for drop off and collection .....
- 5 Doctor, Medicare, immunisations details for your child .....
- 6 Any medical or health details for your child .....



Enrolment takes approximately 15–20 minutes



See FAQs on our website [theircare.com.au/families](http://theircare.com.au/families)



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## The Child Safe Standards

The safety of each child at Cana is of the utmost importance. It is our duty of care to ensure each child feels safe within all environments including school, home, and the community.

To comply with the [Ministerial Order No. 1359 – Implementing the Child Safe Standards](#), Cana is required to meet the Child Safe Standards 1-11. Below is an outline of each Child Safe standard. More information on each standard can be found here: [The 11 Child Safe Standards](#)

**Standard 1:** To establish a culturally safe environment in which the diverse and unique identities and experiences of Aboriginal children and young people are respected and valued.

**Standard 2:** Child safety and wellbeing are embedded in organisational leadership, governance, and culture.

**Standard 3:** Children and young people are empowered about their rights, participate in decisions affecting them and are taken seriously.

**Standard 4:** Families and communities are informed and involved in promoting child safety and wellbeing.

**Standard 5:** Equity is upheld, and diverse needs respected in policy and practice.

**Standard 6:** People working with children and young people are suitable and supported to reflect child safety and wellbeing values in practice.

**Standard 7:** Processes for complaints and concerns are child focused.

**Standard 8:** Staff and volunteers are equipped with the knowledge, skills, and awareness to keep children and young people safe through ongoing education and training.

**Standard 9:** Physical and online environments promote safety and wellbeing while minimising the opportunity for children and young people to be harmed.

**Standard 10:** Implementation of the Child Safe Standards is regularly reviewed and improved.

**Standard 11:** Policies and procedures document how the school is safe for children and young people.

**In future editions of the newsletter, each Child Safe Standard will be explored in further detail with examples of how it is implemented at Cana.**



*Catholic Regional College  
Sydenham*

# 2024 COLLEGE TOURS WITH THE PRINCIPAL



## COLLEGE TOUR DATES

Tuesday 19 March - 11:00am

Thursday 16 May - 9:30am

Thursday 13 June - 4:00pm

Tuesday 15 October - 11:00am

To register for a College Tour,  
scan the QR Code below.



Or visit our website:

[crs.vic.edu.au](https://crs.vic.edu.au)

and navigate to

'Join our Community' and  
'College Tours / Events'

*Every Student  
Every Pathway*





# Cana is committed to the Safety and Wellbeing of our students

## School Hours

### Music starts at 8:42am

Monday 8:45am – 3:15pm  
 Tuesday 8:45am – 3:15pm  
 Wednesday 8:45am – 3:15pm  
 Thursday 8:45am – 3:15pm  
 Friday 8:45am – 3:15pm

Recess 10.45am – 11.15am

Lunch 1.00pm – 1.50pm

## Mass Times

### Saturday

Sacred Heart 5:00pm  
 Emmaus 6:30pm

### Sunday

Sacred Heart  
 8:00am,  
 10:30am,  
 11:30am

Emmaus  
 9:00am

### Parish Office / Presbytery

Secretary Margaret  
 T: 9366 2146  
 F: 9366 9876

## NO Second Hand Uniform

### Sales

Due to the need for social distancing and other COVID safety measures, we cannot currently offer second-hand uniforms. We will advise when this returns and in the meantime recommend contacting your PSW outlet for uniform enquiries.



## School Website

To watch videos from the website, the password you will need is:

PASSWORD:

CanaVids



## Mobile Phone App

We advise all families to download this App as this is our form of communication.



TheirCare is our Before & After School Care Program. Children need to be registered before they attend.

We advise all families to register their child/ren (registration is free).

TheirCare Program  
 Numbers:

Mobile: 0457 797 014

## Cana Bank Account

For EFT payments, please ensure you reference your SURNAME and your

6 – digit family ID

BSB: 083 347

Account: 563 101 059