

Parish Priest

Fr Linh Tran

Principal

Mrs Carmen Blatti

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Deputy Principal / Faith and Mission / ICT /

Administration/

Curriculum Grades 3-6

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Mrs Liz Cutajar

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Administrators

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Farewell: A Journey Filled with Gratitude



Dear Students, Parents and Staff,

After 48 years in Catholic education I am filled with immense gratitude as I reflect on what has been a truly privileged and fulfilling career. My journey has never been one where I've traveled alone; I have been blessed to walk alongside so many people who have inspired me, guided me, supported me, and extended a hand of care when needed, every step of the way.

I've had the privilege of working with countless students who allowed me to guide and teach them, families who trusted me with their children, and colleagues who shared my vision and dedication to help each student thrive. Together, we created an environment where students had the opportunities to flourish, belong and connect. Every day, I went to work knowing I was exactly where I wanted to be.

Our Catholic system has been the perfect alignment with my faith and professional values. Over these years, I have given my all to the people in each school I've served. Yet, the rewards I've received - through the words of appreciation, the smiles of the children, and the trust of those around me - have been far richer than anything I have given.

To make a difference in the life of a child is the greatest gift I could receive. As I retire, I leave with a full heart and deeply grateful for every experience and every person who has been a part of this amazing journey.

As I move forward, my hope is that I leave behind my legacy of commitment to Catholic education, one that is anchored in the values I hold dear: my faith, trust, honesty, hard work, commitment, teamwork, and partnership. These are the values I have strived to uphold throughout my career, and I'm sure they continue to permeate the classrooms and hearts of those at Cana for many years to come.

I have loved every moment of my journey, and now, with enthusiasm and excitement, I look forward to the next chapter. Cana will hold a very special place in my heart.

In closing, thank you to each and every one of you for the part you've played over the years. I am truly blessed. I leave fulfilled and happy to have served at Cana and I know that the work I have loved will continue.

God Bless each family as you continue the Cana Story. Thank you for your generous kind wishes and thoughtful gifts.

I extended my warm wishes to Ms Alison Bretag who will embrace the wonderful Cana Community.

Sincerely, Carmen Blatti

Dates for your Calendar

Term 1, 2025

Wednesday 29th January	First Day of School 2025 - Prep to Grade 6 starts at 8:45am, Prep's finish at 1pm on Wednesday 29th, Thursday 30th, Friday 31st.
Wednesday 5th February	No Preps students
Wednesday 12th February	No Preps students
Wednesday 19th February	No Preps students
Wednesday 26th February	No Preps students
Monday 24th March	School Closure - Personal Development Day, no students
Tuesday 24th March	School Closure - Personal Development Day, no students

Please see new scheduled school fees for 2025 in the below newsletter.

2025 Sacrament Dates

Dear Families,

Below are the dates that the Sacraments will be celebrated at the different year levels.

These dates include a Family Evening and the Sacrament date. More details of the grades / times will be advised next year.

First Reconciliation – Grade 3

Family Evening – Tuesday 9th September 2025

Sacrament Evenings – Tuesday 7th and Wednesday 8th October



Holy Communion – Grade 4

Family Evening – Thursday 31st July 2025

Sacrament Day – Saturday 16th August



Confirmation – Grade 6

Family Evening – Tuesday 13th May

Sacrament Day – Sunday 18th May





CANA CATHOLIC PRIMARY SCHOOL

46 Banchory Ave, HILLSIDE Vic. 3037

ABN 72 007642 368

Phone: 8390 9200

www.canahillside.catholic.edu.au

Cana Catholic Primary School has a commitment to the care, safety, and wellbeing of children.

29th November 2024

Dear Parents and Carers

RE: 2025 Annual Tuition Fee

I am writing to provide you details of changes in tuition fees for the 2025 academic year.

Any decision to adjust tuition fees is never made lightly, nor without careful and thorough consideration of our students' needs and our school's capacity to provide an education experience that supports every student to flourish. We are also cognisant of the financial pressures that many families have experienced this year.

Cana Catholic Primary School's, too, is facing increasing costs in multiple areas of school operations, including WorkCover premiums, Child Safety compliance, risk management, teacher resources and professional learning, and higher central system costs.

Our tuition fees at Cana Catholic Primary School are also influenced by the Commonwealth Department of Education's calculation of our community's ability to financially contribute to the operating costs of our school, known as the Capacity to Contribute, or CTC, which is reviewed annually.

School funding is complex, so I have included with this letter a simple school funding "explainer" which I hope will support your understanding of how government funds Catholic (and other non-government) schools and how tuition fees support our school.

To ensure that we can continue to deliver a personalised, high-quality education that is responsive to the diverse interests and academic, social, and emotional needs of our students, it is necessary to adjust our fees in 2025. As a result, Cana Catholic Primary School's annual tuition fee for 2025 will be \$3,460 (1 child family excluding sacramental and sports levies which are specific to year levels). This is an increase of \$225 - or \$4.326 per week over 52 weeks - on 2024 fees.

If you have any questions or concerns regarding the fee increase, or wish to discuss your individual circumstances, please do not hesitate to contact me. We remain committed to keeping tuition fees as low and affordable as possible, and to working closely with our community to make this transition as smooth as possible.

Thank you for your understanding. I am grateful for your ongoing support and trust in our school.

Yours sincerely

Mrs Lina Vermeulen
Principal

Enc: Notice of 2025 School Fees
Parent Guide to Catholic School Funding



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NOTICE OF 2025 SCHOOL FEES

29th November 2024

Dear Parents & Guardians

The Cana Catholic Primary School Fee and Levies for the 2025 School Year will be as follows:

<u>Description</u>	<u>1 Child Family</u>	<u>2 Child Family</u>	<u>3 Child Family</u>	<u>4 Child Family</u>
Family Fee	\$1,700.00	\$1,700.00	\$1,700.00	\$1,700.00
Grounds Maintenance Levy	\$400.00	\$400.00	\$400.00	\$400.00
Building Levy	250.00	250.00	250.00	250.00
<u>Levies per Student</u>				
Educational/Curriculum Levy	\$455.00	\$910.00	\$1,365.00	\$1,820.00
Excursion Levy	\$150.00	\$300.00	\$450.00	\$600.00
Technology Levy	\$505.00	\$1,010.00	\$1,515.00	\$2,020.00
<u>TOTAL 2024 School Fees</u>	<u>\$3,460.00</u>	<u>\$4,570.00</u>	<u>\$5,680.00</u>	<u>\$6,790.00</u>

In 2025, the School Fee *per Family* will be \$2,350.00 *plus* Levies *per Student* of \$1,110.00

Levies per Student: Education/Curriculum Levy of \$455.00

Excursion Levy of \$150.00

Technology Levy of \$505.00

(Yr 5 & 6 students only)

Sport Levy of \$130.00

(Yr 3, 4 & 6 students only)

Sacramental Levy of \$50.00

Please Note: Grade 6 Students Only - Camp costs will be invoiced during Term 1, 2025

All school fee payments required to be paid directly to the Cana school bank account. Please quote your unique 6 digit Account Code as reference

BSB: 083 347

Account Number: 563 101 059

EARLY PAYMENT DISCOUNT – for School Fees paid in full before 28th March 2025 (End of Term 1, 2025)

\$50 Early Payment Discount is available to families who choose to pay their school fee account in full ***before the end of Term 1.***

If paying 2025 school fees in full by the end of Term 1, please reduce your full account payment by \$50

Alternatively, Families paying by regular instalments throughout the year must comply with the following payment due dates:

PAYMENT DUE DATES

1st Instalment Due Date: 4th April 2025

2nd Instalment Due Date: 4th July 2025

FINAL Due Date: 19th September 2025

AMOUNT REQUIRED TO BE PAID

25% of total annual Fee & Levies paid by end of Term 1, 2025

75% of total annual Fee & Levies paid by end of Term 2, 20245

Balance paid in full no later than end Term 3 2025

Families can choose to pay school fees by regular instalments either Weekly, Fortnightly, or Monthly

School Fees must be paid in full no later than end of Term 3, 2025

If required, School Fee Payment Plans need to be arranged with the School Bursar at the commencement of Term 1, 2025.

An appointment is required to arrange a Payment Plan Meeting. Please telephone the School Office on 8390 9200 if you require a Payment Plan appointment.

Mrs Lina Vermeulen
Principal



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NOTICE OF 2025 SCHOOL FEES

Payment Requirement Schedule

To ensure that you maintain your payment schedule, please refer to the table below as a guide, to assist with identifying the required level of payment required for your family structure.

Students per Family	Annual Fee/Levies	Early Full Payment Discount Criteria		Payments by Instalments per Term Due Dates		
		Early Payment Discount *	Payment required by 4/04/2025 *	25% of the total annual charge to be paid by End Term 1 4 th April 2025	75% of the total annual charge to be paid by End Term 2 4 th July 2025	Balance Due no later than 19 th September 2025
1 child family	\$3,460.00	-\$50.00	\$3,410.00	\$865.00	\$2,595.00	\$865.00
2 child family	\$4,570.00	-\$50.00	\$4,520.00	\$1,142.50	\$3,427.50	\$1,142.50
3 child family	\$5,680.00	-\$50.00	\$5,630.00	\$1,420.00	\$4,260.00	\$1,420.00
4 child family	\$6,790.00	-\$50.00	\$6,740.00	\$1,697.50	\$5,092.50	\$1,697.50

If paying by instalments, please consider the level of payment required by each due date. If a Payment Plan is required, please contact the Cana Catholic Primary School Front Office to arrange for a private meeting with our School Bursar to discuss Payment Plan Options. Payment Plans provide maximum benefit when arranged early during Term 1.

**Melbourne Archdiocese
Catholic Schools**

Parent Guide to Catholic
School Funding

Catholic schools (and other non-government schools) are funded through a combination of:

1. Commonwealth Government funding
2. State Government funding
3. Parent contributions in the form of tuition fees and charges.

This is how the pieces of the pie fit together.

Baseline funding (the SRS)

There is an agreed annual amount that government funds every school to meet its students' educational needs. This is called the **Schooling Resource Standard (SRS)**. Under this national agreement, the Australian and state governments together fund schools in line with the SRS.

The final SRS Base for 2024 was \$13,570 for each primary student, and \$17,053 for each secondary student.

In addition to this base amount, there are up to six loadings that can provide additional funding for student priority cohorts and disadvantaged schools.

To ensure that funding keeps up with changes in wages and other costs, the SRS base amount and loadings are indexed each year.

The Capacity to Contribute (CTC)

For Catholic schools, the SRS base amount is then **reduced** by the school community's CTC. This can be as much as an 80% reduction.

The Capacity to Contribute (CTC) for each school is determined by the taxable income of the families attending the school, as reported annually to the ATO.

Schools are currently expected to recover the CTC shortfall in SRS funding through school fees.

Importantly, none of this government funding can be used for buildings and infrastructure in Catholic schools. Our buildings and infrastructure are funded by capital grants from the Commonwealth and/or Victorian governments, and by parent contributions through fees, school cash reserves and capital levies.

Further information is available on the [School Resourcing Standard](#) through the Australian Government Department of Education.



Canteen Service

- Canteen orders will commence 2nd week back in Term 1 - February 3rd 2025



Cana School Canteen

CANA CATHOLIC PRIMARY SCHOOL CANTEEN MENU 2024

Hot Items

Lasagne <i>E</i>	\$5.00
Macaroni & Cheese <i>E V</i>	\$5.00
Chicken Burger w Lettuce, Cheese & Mayo	\$6.00
Beef Burger with Cheese, Tomato Sauce	\$6.00
Dim Sims (Steamed)	\$1.50
Pie	\$4.80
Party Pie/Sausage Roll	\$1.50
Sausage Roll	\$4.00
Skinless Hot Dog	\$4.00
Falafel Bites <i>GF Vegan E</i>	3/ \$3.00

Snacks

Large Choc Chip Cookie	\$3.00
Popcorn (Sweet & Salty) (<i>Salty V</i>)	\$2.00
Noodle Snacks	\$1.20
Fruit of the day	\$1.50

Sushi/Rice Paper Rolls (Wednesday's during Term 1 & 4)

(please order your sushi by 3 pm the night before on the QKR App)

Tuna-Twin pack <i>E</i>	\$7.00
California Roll- Twin Pack <i>E</i>	\$7.00
Chicken Teriyaki- Twin Pack <i>E</i>	\$7.00
Vegetarian - Twin Pack <i>E</i>	\$7.00
Rice Paper Rolls- Chicken and Veg <i>E</i>	\$7.00

Canteen will be open Monday and Wednesday in 2024.

Please place orders by 9.00 am via the QKR App.

ORDERS CAN BE PLACED VIA THE QKR APP

Download the Qkr app on your mobile or iPad today!

Sandwiches (Fresh or Toasted)

Salad <i>E V</i>	\$4.00
Ham <i>E</i>	\$3.00
Cheese <i>E</i>	\$3.00
Ham & Cheese <i>E</i>	\$3.20
HCT (Ham, Cheese & Tomato) <i>E</i>	\$3.70
HLT (Ham, Lettuce & Tomato) <i>E</i>	\$3.70
Chicken with Lettuce & Mayo <i>E</i>	\$4.70
Tuna with Lettuce & Mayo <i>E</i>	\$4.70
Vegemite & Cheese <i>E</i>	\$3.00
Egg with Lettuce & Mayo <i>E</i>	\$4.20
Fairy Bread	\$2.50

Gluten Free Sandwiches Available add 30c

Rolls

Salad <i>E V</i>	\$4.50
Ham <i>E</i>	\$3.50
Ham & Cheese <i>E</i>	\$3.70
HCT (Ham, Cheese & Tomato) <i>E</i>	\$4.20
HLT (Ham, Lettuce & Tomato) <i>E</i>	\$4.20
Chicken with Lettuce & Mayo <i>E</i>	\$5.20
Tuna with Lettuce & Mayo <i>E</i>	\$5.20
Vegemite & Cheese <i>E</i>	\$3.50
Egg with Lettuce & Mayo <i>E</i>	\$4.70

Wraps

Salad <i>E V</i>	\$4.50
Ham <i>E</i>	\$3.50
Ham & Cheese <i>E</i>	\$3.70
HCT (Ham, Cheese & Tomato) <i>E</i>	\$4.20
HLT (Ham, Lettuce & Tomato) <i>E</i>	\$4.20
Chicken with Lettuce & Mayo <i>E</i>	\$5.20
Sweet Chilli Chicken Wrap	\$5.20
Tuna with Lettuce & Mayo <i>E</i>	\$5.20
Vegemite & Cheese <i>E</i>	\$3.50
Egg with Lettuce & Mayo <i>E</i>	\$4.70

Additions for Sandwiches, Rolls and Wraps & Salad Plate

Ham 50c	Chicken \$1.00	Egg \$1.00
Cheese 50c	Tuna \$1.00	

E= Healthy Option V =Vegetarian Option GF =Gluten Free

Sandwiches, Rolls and Wraps are made with white bread. If you would like Wholemeal or Multigrain please state this on your order.

Tomato Sauce 30c Brown Paper Bag 15c

Parents/Families,

Parents we all need to be in partnership and to always be respectful of each other during all interactions - face to face or on social media. We are role models for our children and need to be reflective of our communications and actions.

If there are any concerns please see your child's classroom teacher as the first point of contact, or you can contact the Principal on principal@canahillside.catholic.edu.au



CANA CODE OF CONDUCT - Shared Behaviour Expectations

At Cana we are guided by the teachings of our Catholic Faith.

Our Vision reminds us we are...

- **United in Faith**
- **United in Learning**
- **United in Wellbeing**
- **United in shaping our world**

Every person at Cana has a right to be respected, safe and provided with appropriate learning opportunities and also enjoy positive relationships.

Therefore, we all follow a Code of Conduct which outlines expected behaviours for

Staff, Students and Parents within the Cana Catholic school community.

Staff at Cana Catholic Primary School will:

- Treat students and families with respect.
- Know their students and families.
- Prepare lessons carefully to meet the needs and abilities of all students and provide opportunities to demonstrate growth in learning.
- Inform parents about their child's academic achievements, challenges and set future goals collaboratively.
- Work with families and other agencies, when appropriate, to support students experience success in learning and relationships.
- Teach and promote positive social and emotional aspects of learning.
- Investigate incidents carefully and promptly listening to both sides and communicate incidents with parents as required.
- Ensure the classroom and other areas of the school provide a safe, engaging learning/playing environment.
- Involve students in developing classroom rules.
- Teach school rules and monitor they are upheld across the school.
- Uphold policies provided by Melbourne Archdiocese of Catholic Schools (MACS)

Students at Cana Catholic Primary School will:

- Treat staff and other students with respect.
- Demonstrate honesty and accept responsibility for your choices.
- Do not use mobile phones during school hours – Mobile phones will be kept safe with classroom teachers.
- Do not use any computers / iPads inappropriately.
- Be punctual and observe school times/schedules.
- Work hard in class and allow others to learn.
- Look after other people in the school.
- Report bullying or any accident or other incident to staff.
- Be respectful in all communication when using social media.
- Respect and follow the agreed class rules and school rules:
 - Follow instructions
 - Keep hands and feet and objects to yourself
 - Speak appropriately
 - Listen to the Speaker
 - Take care of all property
 - Move Safely

Parents/Guardians at Cana Catholic Primary School will:

- Treat /communicate with staff respectfully.
- Treat /communicate with other families and other children with respect.
- Do not place hands on any other student e.g. touch their arm / shoulder etc.
- Be respectful in all communication when using social media.
- Do not name or discuss other children / families or staff members on any social media platform.
- Do not take photos of other children / adults and post on any social media platform.
- Do not take photos of other children when attending school events.
- Ensure their child(ren) are punctual, wear the correct school uniform and provide adequate nutritional food.
- Ensure on schooldays children arrive well rested and ready for learning.
- Inform the school when and why their child is not at school via School App Audiri before school.
- Model good/positive behaviour/language to their children, particularly on school site.
- Respect and uphold school rules.
- Park appropriately and encourage safe use of the school crossing and respect the school crossing supervisor.
- Notify the school of their child's learning and /or wellbeing needs. Provide the school with copies of any medical reports/recommendations.
- Respect and follow school rules.
- Follow the Cana email protocols.
- Uphold policies provided by Melbourne Archdiocese of Catholic Schools (MACS) Eg: Enrolment Policy, Child Safe Policy.



Dear Parents, Families, and Community.

I would like to take this opportunity to welcome you to TheirCare as the provider for both Before and After School Care at Cana Catholic Primary School.

Our operating hours are 7:00 am to 8:30 am for Before School Care and 3:15 pm to 6:00 pm for After School Care.

During Pupil Free Days, TheirCare will operate a full day care program for children from 7:00 am to 6:00 pm.

We provide an adventurous and stimulating program in a safe environment for all children. During sessions, children develop life skills, friendships, confidence, and creativity through play.

Our values make **SENSE** because they empower children to be their best selves and to have a voice. These values are:

 Safety	 Education	 Nurturing	 Stimulating	 Empathy
Every decision and action is established around the safety of children in our care.	Children learn and experience something new every day and we can foster that in every session.	We create an environment where children experience a sense of belonging and trust.	We motivate and encourage children to be and do their best in an environment where fun is the focus	We listen and we care. Every child is important and has a voice.

We are available for both permanent and casual bookings for both sessions, to register or book please visit our website: <https://theircare.com.au/>

You can always contact our program's mobile on **0457 797 014**.

Your service coordinator will be available during session times to take any calls regarding care. TheirCare Support Office is available during office hours if required on **1300 072 410**.

We are looking forward to seeing you in care soon.

TheirCare Support Team.

How to Enrol

GUIDE



Enrolment and bookings are completed online at www.theircare.com.au and takes around 15 to 20 minutes.



When doing your child's enrolment there will be some information and documents that you will need on hand to complete the process.

These include

- 1 Centrelink CRNs for yourself and the child you are enrolling
- 2 Credit card or bank account details for direct debit purposes
- 3 Emergency contact details in case you are not contactable in an emergency
- 4 Authorised nominees for drop off and collection
- 5 Doctor, Medicare, immunisations details for your child
- 6 Any medical or health details for your child



Enrolment takes approximately 15–20 minutes



See FAQs on our website theircare.com.au/families



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A.B.N. 72 007 642 368

46 Banchory Avenue, Hillside Victoria 3037

Phone (03) 8390 9200

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Cana Catholic Primary School has a commitment to the care, safety and wellbeing of children.

The Child Safe Standards

The safety of each child at Cana is of the utmost importance. It is our duty of care to ensure each child feels safe within all environments including school, home, and the community.

To comply with the [Ministerial Order No. 1359 – Implementing the Child Safe Standards](#), Cana is required to meet the Child Safe Standards 1-11. Below is an outline of each Child Safe standard. More information on each standard can be found here: [The 11 Child Safe Standards](#)

Standard 1: To establish a culturally safe environment in which the diverse and unique identities and experiences of Aboriginal children and young people are respected and valued.

Standard 2: Child safety and wellbeing are embedded in organisational leadership, governance, and culture.

Standard 3: Children and young people are empowered about their rights, participate in decisions affecting them and are taken seriously.

Standard 4: Families and communities are informed and involved in promoting child safety and wellbeing.

Standard 5: Equity is upheld, and diverse needs respected in policy and practice.

Standard 6: People working with children and young people are suitable and supported to reflect child safety and wellbeing values in practice.

Standard 7: Processes for complaints and concerns are child focused.

Standard 8: Staff and volunteers are equipped with the knowledge, skills, and awareness to keep children and young people safe through ongoing education and training.

Standard 9: Physical and online environments promote safety and wellbeing while minimising the opportunity for children and young people to be harmed.

Standard 10: Implementation of the Child Safe Standards is regularly reviewed and improved.

Standard 11: Policies and procedures document how the school is safe for children and young people.

In future editions of the newsletter, each Child Safe Standard will be explored in further detail with examples of how it is implemented at Cana.

Cana is committed to the Safety and Wellbeing of our students



School Hours

Music starts at 8:42am

Monday	8:45am – 3:15pm
Tuesday	8:45am – 3:15pm
Wednesday	8:45am – 3:15pm
Thursday	8:45am – 3:15pm
Friday	8:45am – 3:15pm

Recess 10.45am – 11.15am

Lunch 1.00pm – 1.50pm

Mass Times

Saturday

Sacred Heart 5:00pm

Emmaus 6:30pm

Sunday

Sacred Heart
8:00am,
10:30am,
11:30am

Emmaus
9:00am

Parish Office / Presbytery

Secretary Margaret

T: 9366 2146

F: 9366 9876

Second Hand Uniform

Sales

We're currently offering second-hand uniforms. If you are in need please come and see the office.



School Website

To watch videos from the website, the password you will need is:

PASSWORD:

CanaVids



Mobile Phone App

We advise all families to download this App as this is our form of communication.

